

**Woodlynne School District  
Board of Education  
Board Meeting Minutes  
January 5, 2021  
7:30 PM**

**Statement by Board Secretary**      The Board Secretary opened the regular meeting at 7:36 p.m.

**Opening Statement**      Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

**Flag Salute**                      Flag Salute

**Oath of Office**                      Oath of Office

**Roll Call**                              Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary

Mrs Catherine Chukwueke	Present
Mrs. Lakeisha Cook	Present
Mrs. Samantha Kirby	Present
Ms. Xiomara Rivera	Present
Mrs. Christine Sanford	Present
Mrs. Heidemarie Wood	Present

**Other Attendees**                      Mrs. Jackie Walters, Superintendent/Principal  
Mr. Greg Gontowski, School Business Administrator/Board Secretary

**Election of President of the Board**      Election of President and Vice-President of the Board

Mr. Greg Gontowski calls for nominations and acceptance of nomination for Board President. Nominations are closed and voted upon.

**Motion by Heidemarie Wood, Lakeisha Cook to nominate Samantha Kirby**

**Vote To Approve Samantha Kirby as President**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

**Election Vice-President of the Board**                      **Samantha Kirby** —calls for nominations and acceptance of nomination for Vice President. Nominations are closed and voted upon.

**Motion by Heidemarie Wood, Second by Samantha Kirby nominate to Catherine Chukwueke as Vice-President**

**Vote To Approve Catherine Chukwueke as Vice-President**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

**Nomination and Election of Board Committee Members**

**Appointment of Board Committee Members**

- A. Appointing Christine Sanford as representative to Camden County Education Services Commission.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Christine Sanford as Representative to CCESC**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- B. Appointing Samantha Kirby as Alternate Representative to the Camden County Educational Services Commission.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Samantha Kirby as alternate Representative to CCESC**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- C. Appointing Cahtering Chukwueke as Delegate to New Jersey School Boards Association.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Catherine Chukwueke as Delegate to NJSBA**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- D. Appointing Xiomara Rivera as Alternate Delegate of New Jersey School Boards Association.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Xiomara Rivera as Alternate Delegate to NJSBA**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- E. Appointing Xiomara Rivera as Legislative Chairperson of New Jersey School Boards Association.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Xiomara Rivera as Legislative Chairperson of NJSBA  
Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- F. Appointing Lakeisha Cook as Representative to Camden County School Boards Association.

**Motion by Samantha Kirby, Second by Catherine Chukwueke**

**Vote To Approve Lakeisha Cook as Representative to CCSBA  
Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

- G. Appointing Heidmarie Wood as Representative to the Collingswood Board of Education.

**Motion by Samantha Kirby, Second by Catherine Chukwueke**

**Vote To Heidmarie Wood as Representative to the Collingswood BOE  
Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

Approval of minutes for

**Approval of  
December 1, 2020  
Minutes**

- December 1, 2020 Regular Meeting

**Motion by Catherine Chukwueke, Second by Heidmarie Wood**

**Vote: To approve minutes  
Board Voted All in Favor**

**Correspondence**

None

**Visitors' Questions**

None

**Board President's  
Report**

None

**Superintendent's  
Report**

**INFORMATIONAL ITEMS**

- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)
- HIB Report (**Attachment F**)

**Dates to Remember**

**Dates to Remember**

1/4/2021 – School will resume

1/18/2021 – School Closed for MLK Jr Day

1/25/2021 – Early Dismissal/Teacher Work Session

**Miscellaneous**

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Announced Fire Drill	12/10/2020	9:21 a.m.	New Building 1 <sup>st</sup> Floor	Sunny	3 minutes .
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**BOARD ACTIONS**

**Motion to approve Items 1 thru 3**

**First Reading Policy  
P-01646**

1. Motion to approve, on the recommendation of the Superintendent, the following policies/regulations for **First Reading. (Attachment G)**

P – 0164.6 Remote Public Board Meetings During A Declared Emergency

**Personnel**

**Jessica Cetoute-  
Dixon – Pre-School  
thru Third Grade  
(CPIS)**

2. Motion to approve, on the recommendation of the Superintendent, Jessica Cetoute-Dixon as the district’s Pre-School thru Third Grade Community and Parent Involvement Specialist (CPIS). Funded through the Pre-School Expansion Grant at a stipend amount of \$3,275.00.

**Cruz, Valianti,  
McGraw,  
Vyzaniaris and  
Pizzo – Afterschool  
Tutoring**

3. Motion to approve, on the recommendation of the Superintendent, the following employees for the “Afterschool Tutoring Program” to begin January 2021 at the WEA contracted rate of \$28.00/hr. To be paid from the ESEA grant.

Amaris Cruz	Nicole Valianti
Rose McGraw	Kim Vyzaniaris
Andrea Pizzo	

**Motion by Xiomara Rivera, Second by Heidemarie Wood**

**Vote To Approve Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

**Board Secretary’s  
Report**

**Informational Items**

JIF Award from 2019-2020:

- Loss Ratio <50% - \$1,000.00
- Reporting Claims within 24 Hours - \$1,000.00
- Safety Award Elite II - \$3,000.00

**Board Actions**

**Motion to approve Items 1 thru 5**

**Bill List**

1. The attached bill lists:
  - December 2020 payroll **Attachment BA1**
  - December 2020 warrants **Attachment BA2**
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**Transfers**

2. **The following transfer list:**
  - November 2020 **Attachment BA3**

**Revenue Summary and Budget Summary for the November 2020**

3. To approve the revenue summary **Attachment BA4** and budget summary **Attachment BA5** for the month of November 2020.
4. **A.** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Attachment BA6**
- B.** Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020. The Reconciliation Report and Secretary's report are in agreement for the month of November 2020. **Attachment BA7**
- C.** Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D.** Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Business Administrator to continue Payment of all Bill**

5. Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

**Motion by Heidemarie Wood, Second by Samantha Kirby**

**Vote To Approve Items 1 thru 5**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

**Motion to approve Items 6 thru 9**

**Gloucester City  
BOE – Tuition  
Student #312398753**

6. To approve tuition contract with Gloucester City Board of Education for student #3123298753 in the amount of \$13,424.00 for tuition for the 2020-2021 school year.

**Gloucester City  
BOE Tuition  
Student  
#3574862244**

7. To approve tuition contract with Gloucester City Board of Education for student #3574862244 in the amount of \$17,941.00 for tuition for the 2020-2021 school year.

**Pennsauken BOE –  
Child Study  
Director 2020-2021**

8. To approve a shared service agreement with Pennsauken Board of Education in the amount of \$22,020.00 for a Child Study Director for the 2020-2021 school year.

**CARES Grant  
Additional Funds**

9. To approve acceptance of an additional \$14,652.00 in CARES Grant and to approve the amendment allocating these additional funds.

**Motion by Heidemarie Wood, Second by Xiomara Rivera**

**Vote To Approve Items 6 thru 9**

**Roll Call Vote. All in favor: Mrs. Chukwueke, Mrs. Cook, Mrs. Kirby, Ms. Rivera, Mrs. Sanford and Mrs. Wood (6-0-0)**

**Visitor’s Questions** None

**Unfinished Business** None

**New Business** None

**Executive Session** None

**Adjourn Meeting** **Motion to adjourn meeting at 8:03 PM by Heidemarie Wood second by Samantha Kirby .**

**Vote: To approve to adjourn  
Board Voted All in Favor**

**BOARDS’ CERTIFICATION**

**Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlyne Board of Education certifies that as of January 5, 2021 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of**

**N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

**BOARD SECRETARY'S CERTIFICATION**

**Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of January 5, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne**

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.**

\_\_\_\_\_ **Board Secretary** \_\_\_\_\_ **Date**