

**Woodlynne School District
Board of Education
Board Meeting Minutes
February 9, 2021
7:30 PM**

Statement by Board President	The Board President opened the regular meeting at 7:31 p.m.
Opening Statement	<u>Opening Statement</u> - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.
Flag Salute	Flag Salute
Roll Call	Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary Mrs Catherine Chukwueke Present Mrs. Lakeisha Cook Absent Mrs. Samantha Kirby Present Ms. Xiomara Rivera Present Mrs. Christine Sanford Present Mrs. Heidemarie Wood Present
Other Attendees	Mrs. Jackie Walters, Superintendent/Principal Mr. Greg Gontowski, School Business Administrator/Board Secretary
Approval of Minutes	Approval of minutes for <ul style="list-style-type: none">• January 5, 2021 Regular Meeting Motion by Heidemarie Wood, Second by Catherine Chukwueke Vote: To approve minutes Board Voted All in Favor (5-0-0)
Audit Presentation	Audit Presentation
Correspondence	None
Visitors Questions	<ul style="list-style-type: none">• Angela Masson – Introduced student teachers and told the board they had requirements to attend a Board Of Education meeting.
Board President’s Report	Board President’s Report - Board Vacancy

Superintendent's Report

INFORMATIONAL ITEMS

- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)
- HIB Report (**Attachment F**)

Dates to Remember

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2/8/2021 – School Closed – Staff Only - PLD

2/15/2021 – President's Day School Closed

Miscellaneous

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Classroom Evacuation	1/21/2020	10:30 a.m.	Evacuated Mrs. Agnew's class moved to Cafeteria	Sunny	12 minutes.
Fire Alarm Sound Test Staff and Students Did Not Leave the Building	1/21/2021	11:33 a.m.	Room 311	Sunny	1 minute 7 seconds
Fire Alarm Sound Test Staff and Students Did Not Leave the Building	1/22/2021	11:28 a.m.	2nd Floor New Building in Front of Boys Bathroom	Sunny	22 seconds

BOARD ACTIONS

Motion to approve Items 1 thru 7

First Reding – Policies/Regulations P-2481

1. Motion to approve, on the recommendation of the Superintendent, the following policies/regulations for **First Reading. (Attachment G)**

P – 2481 – Home or Out-of-School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition

NJSAC 20-21

2. Motion to approve, on the recommendation of the Superintendent, the NJSAC District Performance Review for the 2020-2021 School Year. (**Attachment H**)

Personnel

Dimitrios Triantafillou – Conduct Attendance Research – Rowan University

3. Motion to approve, on the recommendation of the Superintendent, to approve Dimitrios Triantafillou to conduct attendance research and complete 25 practicum hour course completions with Rowan University.

Yaileen Rodriguez – 10 Month Secretary and Summer Work

4. Motion to approve, on the recommendation of the Superintendent, to approve Yaileen Rodriguez as a 10 month secretary at \$30,000.00 per year, benefits eligible. Summer work \$17.31 per hour.

Curriculum

Accept Donation from DonorsChoose.org

5. Motion to approve, on the recommendation of the Superintendent, to accept the Donation from DonorsChoose.org. of 3 Paint Watercolor Crayola Classpack Assorted Colors and 2 Art Marker Washable Sets of 200 to allow students access to art supplies at home.

Accept \$1,100.00 from Everett Guermont – on behalf of Peers Aiding Peers

6. Motion to approve, on the recommendation of the Superintendent, to accept \$1,100.00 from Everett Guermont on behalf of Peers Aiding Peers, to be used to offset the cost of future field trips.

Reimbursements

\$1,000.00 Reimbursement of the NJ Leaders to Leaders Program

7. Motion to approve, on the recommendation of the Superintendent, reimbursement for the NJ Leaders to Leaders Program in the amount of \$1,000.00 to Mrs. Alyssa Martin.

Motion by Catherine Chukwueke, Second by Xiomara Rivera

Vote: To approve Items 1 thru 7

Roll Call Vote. All in favor: Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (5-0-0)

Motion to approve Addendum Items 1 thru 3

With regret accept Resignation of Stephanie Rifici

1. Motion to accept with regret, on the recommendation of the Superintendent, the resignation of Stephanie Rifici, effective February 25, 2021.

Change 2020-2021 School Calendar March 15, 2021 to a full day

2. Motion to approve, on the recommendation of the Superintendent, the change to the 2020-2021 School Calendar by making March 15, 2021 a full day for teachers for staff to account for the snow day taken February 2, 2021.

Revision of the Math Curriculum for four Staff Members

3. Motion to approve, on the recommendation of the Superintendent, the revision of the Math Curriculum for four staff members, for 20 hours each at a rate of \$28.00 an hour.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 1 thru 3
Roll Call Vote. All in favor: Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (5-0-0)

Board Secretary's Report

Informational Items

Governance Training
Financial Disclosures

Board Actions

Motion to approve Items 1 thru 5

Bill List

1. The attached bill lists:

- January 2021 payroll **Attachment BA1**
- January 2021 Warrants **Attachment BA2**

Transfers

2. The following transfer list:

December 2020 **Attachment BA3**

3. To approve the revenue summary **Attachment BA4** and budget summary **Attachment BA5** for the month of December 2020.

4. **A.** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Attachment BA6**

B. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Reconciliation Report and Secretary's report are in agreement for the month of December 2020. **Attachment BA7**

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Business Administrator to Continue Payment of all Bill until next BOE meeting

5. Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 1 thru 5

Roll Call Vote. All in favor: Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (5-0-0)

Motion to approve Items 6 thru 13

**Pennsauken BOE
Tuition Student
#2085615585**

6. To approve tuition contract with Pennsauken Board of Education for student #2085615585 in the amount of \$17,422.00 for tuition for the 2020-2021 school year.

**Garfield Park
Academy Tuition
Student #8416648227**

7. To approve tuition contract with Garfield Park Academy for student #8416648224 in the amount of \$57,934.80 for tuition for the 2020-2021 school year.

**Pennsauken BOE –
Tuition Student
#6497228989**

8. To approve tuition contract with Pennsauken Board of Education for student #6497228989 in the amount of \$10,028.11 (prorated) for tuition for the 2020-2021 school year. (Note: Receiving student)

**Pennsauken BOE –
Tuition Student
#6227496358**

9. To approve tuition contract with Pennsauken Board of Education for student #6227496358 in the amount of \$11,727.50 (prorated) for tuition for the 2020-2021 school year. (Note: Receiving student)

**Collingswood BOE –
Shared Serve
Athletics Agreement
2021-2022**

10. To approve Shared Athletics Agreement with Collingswood Board of Education for the 2021-2022 year in the total amount of \$13,542.00.
Attachment BA8

**Submission of the
Addressing Student
Learning Loss Grant
Application**

11. To approve submission of the Addressing Student Learning Loss Grant application.

**Acceptance of June
30, 2020 Audit
Report**

12. To approve acceptance of the June 30, 2020 audit report with one recommendation. The audit was officially presented at the February 9, 2021 meeting and a summary of audit was made available to the public.

**Corrective Action
Plan 6/30/20**

13. To approve the corrective action plan for the June 30, 2020 audit.
Attachment BA9

Motion by Heidemarie Wood, Second by Christine Sanford

Vote: To approve Items 6 thru 13

Roll Call Vote. All in favor: Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (5-0-0)

Motion to approve Addendum Item 1

**Salaries Charged to
Grants 2020-2021**

1. To approve the salaries charged to grants for 2020-2021. **Attachment BA1**

Motion by Heidemarie Wood, Second by Christine Chukwueke

Vote: To approve Addendum Item 1

Roll Call Vote. All in favor: Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (5-0-0)

Visitor's Questions

None

Unfinished Business

Mrs. Walters - Covid and building update.

New Business

Xiomara Rivera – Go Guardian question

Heidemarie Wood – Mentioned new superintendent at Collingswood

Executive Session

None

Adjourn Meeting

Motion to adjourn meeting at 8:17 PM by Heidemarie Wood, second by Xionara Rivera

Vote: To approve to adjourn

Board Voted All in Favor

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of February 9, 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION
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Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of February 9, 2021 no budgetary line item account has obligations and payments (contractual orders)

which in total exceed the amount appropriated by the Woodlynne

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and
no budgetary line item account has been over-expended in violation of N.J.A.C.
6:23-2.12 (a) 1.**

_____ **Board Secretary** _____ **Date**