

**Woodlynne School District
Board of Education
Board Meeting Minutes
May 6, 2021
7:30 PM**

Statement by Board President	The Board President opened the regular meeting at 7:32 p.m.
Opening Statement	<u>Opening Statement</u> - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.
Flag Salute	Flag Salute
Roll Call	Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary Mr. Kyle Bowman Present Mrs Catherine Chukwueke Present Ms. Lakeisha Cook Absent Mrs. Samantha Kirby Present Ms. Xiomara Rivera Present Mrs. Christine Sanford Present Mrs. Heidemarie Wood Present
Other Attendees	Mrs. Jackie Walters, Superintendent/Principal Mr. Greg Gontowski, School Business Administrator/Board Secretary
Approval of Minutes	Approval of minutes for <ul style="list-style-type: none">• April 13, 2021 Regular Meeting Motion by Heidemarie Wood, Second by Christine Sanford Vote: To approve minutes Board Voted All in Favor
Correspondence	None
Budget Presentation 20-21	Budget Presentation – 2021-2022
Visitors' Questions	None

Board President's Report

Superintendents Evaluation

Superintendent's Report

INFORMATIONAL ITEMS

- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)
- HIB Report (**Attachment F**)

Dates to Remember

Dates to Remember

5/24/2021 – Early Dismissal (PLD)
5/31/2021 – School Closed – Memorial Day

Miscellaneous

Miscellaneous

Fire Alarm Sound Test Staff and Students Did Not Leave the Building	4/20/2021	10:38 a.m.	Cafeteria	Sunny	41 seconds
Fire Alarm Sound Test Staff and Students Did Not Leave the Building	4/21/2021	10:33 a.m.	Hallway leading to new building wing	Partly Sunny	47 seconds
Lock Down Drill	4/23/2021	10:34 a.m.	Main Office	Sunny	2 min 38 second

Superintendent's Report

BOARD ACTIONS

Motion to approve Item 1

Amendments to Policies and Regulations R-1642

1. Motion to approve, on the recommendation of the Superintendent, amendments to the following policies and regulations - **Second Reading (included in April 13, 2021 packet) and adoption.**

Regulations

R – 1642 – Earned Sick Leave Law

Motion by Heidemarie Wood, Second by Christine Sanford

**Vote: To approve Iteme 1
 Board Voted All in Favor**

Motion to approve Items 2 through 16

**Job Description –
Director of
Planning/Research
and Evaluation**

2. Motion to approve, on the recommendation of the Superintendent, the job description of the Director of Planning/Research and Evaluation. (**Attachment G**)

**Annual CST
Bilingual Stipend**

3. Motion to approve, on the recommendation of the Superintendent, the Annual CST Bilingual Stipend in the amount of \$5000 for the translating of IEP's, notifications to parents, and holding bilingual meetings outside of normal case load.

Personnel

**Employee Renewal
List 2021-2022**

4. Motion to approve on the recommendation of the Superintendent, the attached employee renewal list for the 2021-2022 school year. (**Attachment H**)

**G. Gontowski-
Attend the 2021-
NJASBO Virtual
Conference**

5. Motion to approve, on the recommendation of the Superintendent, Greg Gontowski to attend the 2021 NJASBO Virtual Conference on June 9, 10, and 11 at a cost of \$150.00.

**With regret accept
Retirement of Shirley
Carpenter 7/1/21**

6. Motion to accept with regret, the retirement of Mrs. Shirley Carpenter. Mrs. Carpenter's last day with the Woodlynne School District will be July 1, 2021.

Teachers for ESY

7. Motion to approve, on the recommendation of the Superintendent, the following teachers for the Extended School Year/Summer Enrichment Program at a rate of \$28.00/per hour as per WEA contract, for up to 7 hours a day.

Linda Agnew

Andrew Harper

Daniel Pilla

Carly Bond

Emeline Hernandez

Alexandra Propati

Kathleen Bukowski

Jackie Heyser

Howard Rice

Courtney Carsillo

yle Jakubowski

Katie Shelly

Andrea Cline

Jackie Kriebel

Samantha Tiltman

Kayla Costigan

Katelyn Madden

Nicole Valianti

Amaris Cruz

Karen McCoy

Kenneth Visconti

Jessica Dixon

Jessica Melchiorre

Gina Wirth

Raeanne Fowler

**Paraprofessionals for
ESY**

8. Motion to approve, on the recommendation of the Superintendent, the following Paraprofessionals for the Extended School Year/Summer Enrichment Program at an hourly rate of \$15.30 an hour, for up to 4 hours a day.

Brittany Allen

Sara Hasson

Ariel Gardner

Cailyn Wnek Lawless

**T. Jakubowski and
D. Scurry – Summer
Maintenance**

9. Motion to approve, on the recommendation of the Superintendent, the following for summer maintenance at the rate of \$14.00/hr:

Tommy Jakubowski

Denise Scurry

Summer Maintenance – C. Bond, K Hasson, S. Hasson, A. Lawless, J. Little, M. Mateo and R. Rogers

10. Motion to approve, on the recommendation of the Superintendent, the following for summer maintenance at a rate of \$13.00 an hour, pending completion of paperwork:

Carly Bond
Karam Hasson
Sara Hassoon
Alex Lawless

Javon Little
Mario Mateo
Ryan Rodgers

Dana Walker ED D as the Director of Research/Planning and Evaluation 6/1/21-6/30/21

11. Motion to approve, on the recommendation of the Superintendent, Dana Walker Ed.D as the Director of Research/ Planning and Evaluation, beginning June 1, 2021 until June 30, 2021 at a prorated salary of \$75,000 benefits eligible, pending completed paperwork. Dr. Walker will be paid through ESSR II funds.

Danna Walker ED D as the Director of Research/Planning and Evaluation 7/1/21

12. Motion to approve on the recommendation of the Superintendent, Dana Walker Ed. D as the Director of Research/Planning and Evaluation, to begin July 1, 2021 for 12 months, at a salary of \$75,000 benefits eligible. Dr. Walker will be paid through ESSR II funds.

Samuel Gonzalez – ESL Teacher 2021-2022

13. Motion to approve, on the recommendation of the Superintendent, Samuel Gonzalez as an ESL Teacher grades K-2 for the 2021-2022 school year, at \$55,294.00 Step 3, MA. Benefits eligible pending all paperwork.

Emeline Hernandez – School Psychologist 2021-2022

14. Motion to approve, on the recommendation of the Superintendent, Emeline Hernandez as School Psychologist at \$56,095.00, Step 3 MA + 30, benefits eligible for the 2021-2022 school year.

Emeline Hernandez- CST Bilingual Stipend

15. Motion to approve, on the recommendation of the Superintendent, Emeline Hernandez to be paid the annual CST Bilingual Stipend in the amount of \$5,000 to be paid bi-annually (December and June) for the 2021-2022 school year.

Teachers Moving Classroom Spaces 21-22 -\$28.00 per hour not to exceed 10 hours per Teacher.

16. Motion to approve, on the recommendation of the Superintendent, the payment of \$28.00 per hour to teachers that are moving classroom spaces for the 2021-2022 school year, not to exceed 10 hours per teacher.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 2 thru 16

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Item 17 and Addendum 1

Reimbursements

Sara Hasson – Fingerprinting Archive Reimbursement

17. Motion to approve, on the recommendation of the Superintendent, fingerprinting archive reimbursement to Sara Hasson in the amount of \$29.75.

Addendum Items 1 through 4

Action Item:

**With regret accept
Resignation of
Alexandra Propati**

1. Motion to approve, on the recommendation of the Superintendent, the resignation of Alexandra Propati as a Paraprofessional effective May 21, 2021.

**With regret accept
Resignation of Andra
Pizzo**

2. Motion to approve, on the recommendation of the Superintendent, the resignation of Andra Pizzo as a classroom teacher effective June 30, 2021.

**Carly Cerero –
Paraprofessional**

3. Motion to approve, on the recommendation of the Superintendent, Carly Cerero as a paraprofessional at the rate of \$15.30 per hour not to exceed 29 hours per week.

**Ken Visconti and
Claudia Super**

4. Motion to approve, on the recommendation of the Superintendent, Ken Visconti and Claudia Super as graduation coordinators for the 2020-2021 school year, at the WEA contracted stipend rate of \$650.00. Each person will receive half of the stipend amount.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Item 17 and Addendum Item 1 through 4

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

**Board Secretary's
Report**

Informational Items

Board Actions

Motion to approve Items 1 through 5

Bill List

1. The attached bill lists:

- April 2021 payroll **Attachment BA1**
- April 2021 warrants **Attachment BA2**

Transfers

2. The following transfer list:

March 2021 **Attachment BA3**

3. To approve the revenue summary **Attachment BA4** and budget summary **Attachment BA5** for the month of March 2021.

4. **A.** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Attachment BA6**

B. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2021. The Reconciliation Report and Secretary's report are in

agreement for the month of March 2021. **Attachment BA7**

- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4
We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Business Administrator to Continue Payment of all Bill until next BOE meeting.

- 5. Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motion by Catherine Chukwueke, Second by Heidemarie Wood

Vote: To approve Items 1 through 5

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Item 6

2021-2022 Budget

6. To approve the 2021-2022 budget:
WHEREAS, the Woodlynne Board of Education has developed its 2021-2022 school budget, and

WHEREAS, a budget hearing was held on May 6, 2021.

WHEREAS, NJAC 6:19-2.7(a) requires Woodlynne Board of Education to adopt and submit a formal Board resolution,

NOW THEREFORE, BE IT RESOLVED that the Woodlynne Board of Education hereby approves the 2021-2022 school budget as presented by the administration which includes the following:

RESOLVED, the Board has approved that there should be raised for the General Fund a tax levy of \$2,387,116.00 for the ensuing School Year (2021-2022).

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
2021-22 Total Expenditures	14,787,643.00	2,054,095.00	16,687,038.00
Less: Anticipated Revenues	<u>12,400,116.00</u>	<u>2,054,095.00</u>	<u>14,299,922.00</u>
Taxes to be Raised	2,387,116.00	0.00	2,387,116.00

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – for Excess Cost & Other Capital Projects, is \$1,000,000.00 for other capital project costs of building renovations and repairs including but not limited to, interior renovations (bathrooms, floors, etc.), and exterior renovations. The total costs of this project is \$1,000,000.00 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Motion by Heidemaire Wood, Second by Christine Sanford

Vote: To approve Item 6

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Items 7 through 9

**Borough Tax
Payment 2021-2022**

- 7. Approve the monthly payment schedule of Borough tax payments to the Woodlynne Board of Education.

September 1, 2021	\$596,779.00	March 1, 2022	\$596,779.00
December 1, 2021	\$596,779.00	June 1, 2022	\$596,779.00

Total 2021-2022 taxes \$2,387,116.00

**2021-2022 Preschool
Education Aid**

- 8. 2021-2022 Preschool Education Aid – It is recommended that the Board of Education approve the receipt of \$333,575.00 in Preschool Education Aid for the 2021-2022 school year.

**Extraordinary Aid
2020-2021**

- 9. Extraordinary Aid – To approve submission of the extraordinary aid application for the 2020-2021 school year.

Motion by Heidemarie Wood, Second by Christine Sanford

Vote: To approve Item 7 through 9

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Item 10

Annual Board Approvals and Appointments.

Motion to approve Item 10

**Resolution -
Notifications for
Board Meeting and
Meeting Dates.**

- 10. Resolution BA2021-5-1, Notifications for Board Meetings and Meeting Dates.

RESOLUTION BA2021-5-1

RESOLUTION FOR BOARD MEETINGS AND MEETING DATES

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Board of Education be posted in one public place designated by the Board, and mailed, telephoned, telegrammed or hand-delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Woodlynne School District as follows:

- (1) All advance written notices of Board meetings shall be posted on the bulletin board located in the Woodlynne School.
- (2) All advance written notices of Board meetings shall be given to the Courier Post and the Retrospect newspapers.
- (3) All advance written notices of Board Meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such persons of a fee of \$.05 per page. News media shall be exempt from such fee.
- (4) The schedule of regular official Board Meetings for the period from and after this re-organization meeting until June 30, 2022, shall be in accordance with the list annexed hereto designating the dates, times and places of the meetings.
- (5) Notice of Scheduled Meetings

RESOLVED that notice is hereby given by the Woodlynne School District Board of Education that the following is a list of the regular meetings of the Board of Education until June 30, 2022.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 3 minutes.

August 10, 2021	February 8, 2022
September 14, 2021	March 8, 2022
October 12, 2021	April 12, 2022
November 9, 2021	May 5, 2022 (Thursday – budget presentation)
December 7, 2021 (first Tuesday)	June 14, 2022
January 4, 2022 (Reorganization – first Tuesday)	

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Item 10

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Items 11 through 33

Woodlynne School Website for Official Advertising

11. Designate the Woodlynne School website www.woodlynne.k12.nj.us as an official site for advertising for the Woodlynne Board of Education.

The Retrospect as official Newspaper

12. Designate The Retrospect as official newspaper.

Second Newspaper Courier Post

13. Designate a second newspaper, Courier-Post.

Greg Gontowski as School BA 21-22

14. Appoint Greg Gontowski as school Business Administrator for the 2021-2022 school year.

Greg Gontowski as School Board Secretary 21-22

15. Appoint Greg Gontowski as Board Secretary for the 2021-2022 school year.

Readopt existing Bylaws and Policies

16. Readopt existing bylaws and policies for the Board's operation and the operation of the school system.

Approve TD Bank as District Depository of Funds

17. Approve TD Bank as District Depository of Funds for Warrant, Payroll, Payroll Agency, Unemployment, Flexible Spending (FSA) and Student Activities accounts and authorize the Business Administrator to purchase short-term (maturity of one year or less) investments as allowed by state law through any approved financial institution.

Resolved, Signatures of School Monies

18. Resolved, that the signatures of the President or Vice President, Secretary of the Board, and Superintendent appears on all Warrant Account checks, and further, that the signatures of the Superintendent or Secretary of the Board be on all Payroll and Agency Accounts. All hand checks will require at least one live signature. 125 accounts will be serviced by TSA Consulting Group, Inc

Approve a Petty Cash

19. Approve a Petty Cash account in the amount of \$100.00 for the purpose of supplies required for immediate purchase.

Approve payment for CASA 21-22

20. Approve payment to CASA Payroll for the 2021-2022 school year.

Resolved, to approve the Chart of Accounts

21. Resolved, to approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

Resolution BA2021-5-2 Pay-to Play Law

22. Resolution BA2021-5-2 designating internet website for official notification pursuant to New Jersey local unit Pay-to-Play Law.

RESOLUTION BA2021-5-2

RESOLUTION DESIGNATING WEBSITE NOTIFICATION PURSUANT TO
NEW JERSEY LOCAL UNIT PAY-TO-PLAY LAW
WHEREAS, the Woodlynne Borough Board of Education is subject to the

provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play Law (Law); and

WHEREAS, as part of the fair and open process contained in the Law, the related contract to be awarded under the fair and open process shall be publicly advertised in newspapers or on the internet website maintained by the public entity (N.J.S.A. 19:44A20.7); and

WHEREAS, the Board maintains its internet website at www.woodlynne.k12.nj.us; and

WHEREAS, the Board desires to designate its website as the official notification source for all contracts to be awarded as part of the fair and open process pursuant to the Law.

NOW, THEREFORE, BE IT RESOLVED by the Woodlynne Borough Board of Education as follows:

1. The Board hereby designates its internet website at www.woodlynne.k12.nj.us as the official notification source for contracts to be awarded as part of the fair and open process contained in N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play law.
2. The Board is not precluded from utilizing its official legal newspapers for notification when it so desires.
3. The Board also has the right to use the C.271 disclosure as an alternate submission. N.J.S.A. 19:44A-20.26 (P.L. 2005, C.271,5.2)

Resolution to Appoint Professional Services 2021-2022

23. Professional Services – It is recommended that the Board of Education approve the following Resolution authorizing the appointment of Board Solicitor, School Auditor, Architect of Record, Brokers of Record, Occupational Therapist, Physical Therapist, and Regulatory Services.

RESOLUTION

WHEREAS, the local Public Contracts Law (NJSA 40A:11.1 et seq. and 18A:18A-5) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Woodlynne in the County of Camden, New Jersey, is hereby appointing the following persons to serve in the designated positions for the 2021-2022 school year:

Comegno Law Group*	Solicitor	\$175.00/hour
Bowman and Company, LLP*	School Auditor	\$30,500.00
Garrison Architects *	Architect of Record	\$35.00-150.00/hour

Burlington County Joint Insurance Fund	Liability/Workers Comp Insurance	Per Insurance Requirements
Partners In Pediatrics*	Occupational Therapy	\$77.00/hour
Kids in Motion, LLC*	Physical Therapy	\$80.00/hour
Marc Selover (ERI)	Licensed Site Remediation Professional (LSRP)	Based on Need

A copy of this Resolution shall be published in the official newspaper of the Board of Education as required by law within ten (10) days of its passage. Note: * indicates award through fair and open.

- Peer Review Report – Bowman & Company 20-21** 24. Recognizing the Peer Review Report conducted on Bowman & Company and that Bowman and Company is in compliance for the 2021-2022 school year for completion of the 2020-2021 audit.
- Health Care Providers 21-22** 25. Health Care Providers – To approve the following health care providers for the 2021-2022 school year:
- Metropolitan Life Insurance Company (Dental)
Amerihealth (Health & Prescription)
- Appointments 2021-2022** 26. To appoint the following for 2021-2022:
- Affirmative Action Officer – Superintendent
Title IX Coordinator – Child Study Team Supervisor
504 Compliance Officer – Superintendent
American Disabilities Act Coordinator – Superintendent
Health/Safety Compliance Officer – Superintendent
Custodian of Records (student/employee) – Superintendent
Custodian of Records (OPRA) – Business Administrator
Right to Know Coordinator – Facilities Supervisor
Substance Abuse Coordinator – Social Worker
Integrated Pest Management Coordinator – Facilities Supervisor
Homeless Liaison – Superintendent’s Office
Public Agency Compliance Officer – Business Administrator
Indoor Air Quality Coordinator – Facilities Supervisor
School Safety Specialist – Vice Principal
- Photocopy Fee** 27. Motion to establish a photocopy fee of five cents (\$.05) per page for standard size and seven cents (\$.07) for legal size official Board Minutes and other public documents.
- Psychological Evaluations** 28. Approve the following psychiatrists for required student psychological evaluations in accordance with special education regulations:
- Dr. Joseph Mobilio, 216 Haddon Avenue, Westmont, NJ
Dr. James Hewitt, 442 Warwick Rd., Lawnside, NJ

Tax Shelter/Annuities, Disability Insurance, Flexible Spending

29. Resolved, to approve the following companies as providers of tax shelter/annuities, disability insurance, and flexible spending:

<u>Tax Shelters:</u>	<u>Disability</u>	<u>Flexible Spending</u>
AXA Equitable	Prudential	Benefits Express
Lincoln Investment	AFLAC	
Lincoln National		
Met Life		

Motion to approve items 30 through 33

Interlocal Service Agreement with Magnolia for Kitchen usage 21-22

30. To approve Interlocal Service Agreement with Magnolia Board of Education for kitchen facility usage for the 2021-2022 school year in the amount of \$11,000.00. **Attachment BA8**

Resolution - Prepayment authorizing the Business Office to pay selected invoices prior to board meetings

31. Resolved, by the Board of Education of Woodlynne School District, that prepayment authorization resolution be approved authorizing the Business Office to pay selected invoices prior to board meetings.

RESOLUTION BA2021-5-3

PRE-PAYMENT AUTHORIZATION

WHEREAS, the Woodlynne School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the School Business Administrator and the Superintendent have found that various bills should be paid prior to official school board action to avoid late payments or other fees and to take advantage of vendor’s cash discounts,

NOW, THEREFORE the Board of Education authorizes the Superintendent and the School Business Administrator to prepay the following bills prior to official board approval:

Amazon	Met Life
Amerihealth	NJ Dept. of Community Affairs
B-Safe	NJ School Boards Association
Benefit Express	Pitney Bowes
Camden County Educational Service Comm.	PSE&G
Camden County MUA	Sodexo
CASA Payroll	State of New Jersey
Collingswood, Borough of	Waste Management
Comcast	Xtel Communications
Home Depot	UPS

FINALLY, BE IT RESOLVED that the Superintendent and School Business Administrator add the above list of bills to the next bill list for official board approval. The list of transfers, if necessary, will be presented at the next Board of Education meeting for official approval.

**State Contract
Vendors Resolution**

32. Resolved, by the Board of Education of Woodlynne School District, that the State Contract Vendors Resolution by approved authorizing the Business Administrator to issue purchase orders to approved Vendors as outlined by New Jersey School Purchasing Regulations.

RESOLUTION BA2021-5-4

STATE CONTRACTOR AUTHORIZATION

WHEREAS, the Woodlynne School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the Business Administrator may issue purchase orders to vendors who hold a valid New Jersey State Contract number according to the Department of Treasury, Division of Purchase and Property,

NOW, THEREFORE the Board of Education authorizes the Business Administrator to issue purchase orders to the following State Contract vendors for the school years 2021-2022:

Abilitations	
Becker School Supplies	Pearson Education and Learning
Childcraft	Sax Arts & Crafts
Classroom Direct	School Specialties
Flinn Scientific Co.	Staples, Inc.
Frey Scientific Co.	Tanner Furniture
General Chemical and Supply	Ward Natural Science
Gov Connection, Inc.	WB Mason

FURTHER BE IT RESOLVED that the following purchase orders be issued to the following vendors who are "WSCA" (Western States Contracting Alliance) contractors:

Apple Computers	Howard Computers
Dell Computers	IBM
Gateway Computers	Lenovo
Hewlett Packard	Sun Micro Systems

FURTHER BE IT RESOLVED, that the following may be issued purchase orders as professional service providers:

Loving Care Agency, Inc.
Schillinger Ed Consultants, LLC

FINALLY, BE IT RESOLVED, that the Superintendent and Business Administrator add payments to the above list of vendors to the bill list for official board

approval and that they make the appropriate transfer of funds to cover the necessary expense if necessary. If needed, the list of transfers will be presented at the next Board of Education meeting for official approval.

**Travel
Reimbursements 21-
22**

- 33.** To approve the following employees to submit travel requisitions for reimbursement in accordance with the travel policy for the 2021-2022 school year:

Jackie Walters, Guy Hamilton, Alyssa Martin, Debora Rifici, Debra Jakubowski, Yaileen Rodriguez, Emily Powell, Claudia Super, Greg Gontowski, Rabih Tarchichi, Tim McLaughlin, Bill Frank

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 11 through 33

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Items 34 and 35

CCESC 2021-2022

- 34.** To approve the attached General Services Contract with Camden County Educational Services Commission for the 2021-2022 school year.

Attachment BA9

**Garrison Architects
to Submit and
NJDOE other project
application**

- 35.** To authorize Garrison Architects to submit an NJDOE other capital project application and that the district acknowledges that it will receive no state aid for this project.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 34 and 35

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve Addendum Items 1 through 3

**WJ Gross – Flooring
Renovations**

- 1.** To approve purchase through CCESC Contract #66CCEPS with WJ Gross for flooring renovations (entire third floor and partial first) in the amount of \$133,000.00.

**WJ Gross –
Bathroom Corridor
Renovations**

- 2.** To approve purchase through CCESC Contract #66CCEPS with WJ Gross for bathroom and corridor renovations in the amount of \$670,700.00.

**Mobilease Modular
Space Inc. to
Purchase and
Installation of
Modular Classroom
Building**

- 3.** To approve purchase through ESCNJ Contract #ESCNJ 20/21-43 with Mobilease Modular Space, Inc. for the purchase and installation of a modular classroom building in the amount of \$312,365.00.

Motion by Heidemarie Wood, Second by Christine Sanford

Vote: To approve Addendum Items 1 through 3

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Ms. Rivera, Mrs. Sanford, Mrs. Wood and Mrs. Kirby (6-0-0)

Visitor's Questions

None

Unfinished Business

None

New Business

None

Executive Session

Motion to recess into Executive Session at 8:25 PM by Heidemarie Wood, second by Xiomara Rivera

Roll Call Vote: All in Favor

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Woodlynne Borough School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:50** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Woodlynne Borough School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is:

Superintendent's contract and union contract)

(If contract negotiation the nature of the contract and interested party is

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is **Superintendents evaluation**);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will be taken

Exit Executive Session and return to regular session

Motion to exit Executive Session at 8:43 P.M. and return to regular session Heidemarie Wood second by Xiomara Rivera.

Roll Call Vote: All in Favor

Adjourn Meeting

Motion to adjourn meeting at 8:44 PM by Heidemarie Wood second by Xiomara Rivera

**Vote: To approve to adjourn
Board Voted All in Favor**

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of May 6, 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION
--

**Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of May 6, 2021
no budgetary line item account has obligations and payments (contractual orders)
which in total exceed the amount appropriated by the Woodlynne**

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and
no budgetary line item account has been over-expended in violation of N.J.A.C.
6:23-2.12 (a) 1.**

_____ **Board Secretary** _____ **Date**