

**Woodlynne School District
Board of Education
Board Regular Meeting Minutes
November 11, 2014
7:30 PM**

Statement by Board President

The Board President opened the regular meeting at 7:30 p.m.

Opening Statement

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

Flag Salute

Flag Salute

Roll Call

Mrs. Catherine Chukwueke	Absent
Mr. Cornelius Eelman	Present
Mr. Joseph Idiong	Present
Mrs. Christine Sanford	Present
Mrs. Sharon Vogel	Present
Mrs. Heidemarie Wood	Present

Other Attendees

Mr. Ronnie Tarchichi, Superintendent
Mr. Greg Gontowski, School Business Administrator/Board Secretary

Election Results

Election Results

- Sharon Vogel – 118
- Heidemarie Wood – Write In - 10

Approval of Minutes

Recommend approval of minutes for

- October 14, 2014 Regular Meeting
- October 14, 2014 Executive Session

Motion by Christine Sanford, Second by Cornelius Eelman

**Vote: To approve minutes
Board Voted All in Favor**

Correspondence None

Visitors' Questions None

Board President's Report Board President's Report

- a. Superintendent's Evaluation
- b. Board's Self Evaluation

Superintendent's Addendum Report

Board Actions

Motion to approve Addendum Item 1

Policy

Memorandum of Agreement between Education and Law Enforcement Officials 2014-2015

1. Motion to report, on the recommendation of the Superintendent, the Woodlynne School District Memorandum of Agreement between Education and Law Enforcement Officials for the 2014-2015 school year.

Motion by Cornelius Eelman, Second by Sharon Vogel

Roll Call Vote: To approve Addendum Item 1

YES 5 NO 0 Abstain 0

Superintendent's Report

Informational Items - None

Board Actions

Motion to approve Item 1

Reports

2014-2015 Statement of Assurance to be submitted to the Department of Education

1. Motion to report, on the recommendation of the Superintendent, the 2014-2015 Statement of Assurance to be submitted to the Department of Education (**Attachment E**).

Motion by Joseph Idiong, Second by Christine Sanford

**Vote: To approve Item 1
Board Voted All in Favor**

Motion to approve Item 2

Personnel

Resignation

**Sue Puderbach – Student
Council Advisor and
Intramural Basketball
Coach**

2. Motion to approve, on the recommendation of the Superintendent, the resignation of Sue Puderbach as Student Council Advisor and Intramural Basketball Coach effective November 3, 2014 for the 2014-2015 School Year.

Motion by Cornelius Eelman, Second by Sharon Vogel

**Vote: To approve Item 2
Board Voted All in Favor**

Motion to approve Item 3

Substitute Instructors:

**Kayleigh Fishwick and
Emily Wermann – In
House Substitute
Instructors**

3. Motion to approve, on the recommendation of the Superintendent, the appointment of the following substitute instructors to be placed on the In House Substitute List for the 2014-2015 School Year:
 - a) Kayleigh Fishwick
 - b) Emily Wermann

Motion by Cornelius Eelman, Second by Christine Sanford

**Vote: To approve Item 3
Board Voted All in Favor**

Motion to approve Items 4 and 5

Field Trips

**Wetlands Institute 6th
Grade Filed Trip**

4. Motion to approve, on the recommendation of the Superintendent, the field trip for grade 6 chaperoned by Mrs. Vannais and Mrs. McCann to the Wetlands Institute in Stone Harbor, NJ.

Professional Development

**Christopher Gates –
Professional
Development 12/8/14**

5. Motion to approve, on the recommendation of the Superintendent, the following Professional Developments:
 - a. Christopher Gates to attend the professional development: Motivating the Unmotivated: Practical Strategies for Teaching the Hard to Reach Student on 12/8/14 at a cost of \$229.00 per person plus related travel expenses.

**Karen McCoy -
Professional
Development 12/8/14**

- b. Karen McCoy to attend the professional development: Motivating the Unmotivated: Practical Strategies for Teaching the Hard to Reach Student on 12/8/14 at a cost of \$229.00 per person plus related travel expenses

Motion by Christine Sanford, Second by Joseph Idiong

Roll Call Vote: To approve Items 4 and 5

YES 5 NO 0 Abstain 0

**Board Secretary's
Report**

Information Items

Board Action Items

Motion to approve Items 1 thru 5

Payroll Agency

1. The following Payroll and Payroll Agency transfers:

10/15/14	Payroll	\$76,862.61	Payroll	Agency	\$52,712.11
10/30/14	Payroll	\$75,658.64	Payroll	Agency	\$52,636.65

Transfers

2. The following transfer list:

September 2014	Attachment BA1
----------------	-----------------------

Bill List

3. The attached bill lists:

Check Journal A	Fund 10	\$40,148.74	
	Fund 11	\$707,631.08	
	Fund 20	\$34,246.30	
	Fund 60	<u>\$900.00</u>	
		\$782,926.12	
	Payroll	(257,870.01)	
		\$525,056.11	Attachment BA2

Voided Checks

4. To approve the following void checks:

2070	\$10,557.30	Collingswood
2074	\$252,603.98	Collingswood

**Board Secretary's
Report and
Reconciliation Report
for the month of
September 2014**

5. The Board Secretary's Report for September 2014, **Attachment BA3** and the Reconciliation Report for September 2014, **Attachment BA4**.

Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 and the Secretary's Report are in agreement for the month of September 2014.

Motion by Sharon Vogel, Second by Joseph Idiong

Roll Call Vote: To approve Items 1 thru 5

YES 5 NO 0 Abstain 0

**Majestic Oil Company –
purchase of Diesel Fuel
for heating 2014-2015**

**Addendum with Therapy
Source for LDTC
services 2014-2015**

**Form M-1 for submission
to the county 2015-2016**

**Comprehensive
Maintenance Plan for
submission to the county
2015-2016**

Motion to approve Items 6 thru 9

6. To approve State Contract #A82767 with Majestic Oil Company for the purchase of diesel fuel for use as heating oil for the 2014-2015 school year.
7. To approve addendum with Therapy Source for LDTC services at the rate of \$77.00 per hour for the 2014-2015 school year.
8. To approve 2015-2016 Form M-1 for submission to the county. **Attachment BA5**
9. To approve the 2015-2016 Comprehensive Maintenance Plan for submission to the county. **Attachment BA6**

Motion by Cornelius Eelman, Second by Christine Sanford

Roll Call Vote: To approve Items 6 thru 9

YES 5 NO 0 Abstain 0

Motion to approve Items 10 and 11

**BCSSSD Tuition -
Student #2533991235**

**GCSSSD Tuition and
Aid - Student
#2648712465**

10. To approve tuition contract with Burlington County Special Services School District for student #2533991235 in the amount of \$45,035.00 for the 2014-2015 school year.
11. To approve tuition contract with Gloucester County Special Services School District for student #2648712465 in the amount of \$34,920.00 for the 2014-2015 school year and to also approve a 1:1 aide in the amount of \$17,640.00 for the 2014-2015 school year.

Motion by Joseph Idiong, Second by Cornelius Eelman

Roll Call Vote: To approve Items 10 and 11

YES 5 NO 0 Abstain 0

**Board Secretary's
Report - Addendum**

Information Item:

A. Board Actions

Motion to approve addendum Item 1

Addendum Bill List

1. **The attached bill lists:**

Check Journal	Fund 10	\$2,242.00
	Fund 11	<u>\$12,755.96</u>
		\$14,997.96 Attachment BA1

Motion by Joseph Idiong, Second by Sharon Vogel

Roll Call Vote: To approve addendum Item 1
YES 5 NO 0 Abstain 0

Visitor's Questions	None
Unfinished Business	None
New Business	Sharon Vogel mentioned 501c3 foundation and them obtaining grants for schools.
Recess into Executive Session	Motion to recess into Executive Session at <u>8:01 PM</u> by Cornelius Eelman, second by Christine Sanford.

Roll Call Vote: All in Favor

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Woodlynne School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Woodlynne Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Woodlynne Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

WHEREAS, the length of the Executive Session is undetermined; however, the Woodlynne Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 8:15 PM. and the Woodlynne Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Woodlynne Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodlynne Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

No action to be taken

Exit Executive Session and return to regular session

Motion to exit Executive Session at 8:16 P.M. and return to regular session by Sharon Vogel, second by Cornelius Eelman.

Roll Call Vote: All in Favor

Miscellaneous

Miscellaneous

- Halloween Dance – Raised \$458.50
- Woodlynne Sweatshirt Fundraiser – Raised \$1498.00
- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)

A Fire Drill was held on September 17, 2014 at 1:51 PM...Elapsed time was 2:21...Sunny Day

A Lock Down Drill was held on September 26, 2014 at 2:17 PM.....Elapsed time was 4

Dates to Remember

Dates to Remember

- November 14, 2104 – Fall Ball Dance

Adjourn meeting

Motion to adjourn meeting at 8:17 PM by Christine Sanford , second by Cornelius Eelman

**Vote: To approve to adjourn
Board Voted All in Favor**

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of November 11, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of November 11, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

_____ Board Secretary

_____ Date

Woodlynne Board of Education Meeting held on November 11, 2014

Woodlynne Board of Education Meeting held on November 11, 2014

Woodlynne Board of Education Meeting held on November 11, 2014