

**Woodlynne School District
Board of Education
Special Meeting Minutes
September 25, 2014
7:30 PM**

Statement by Board President

The Board President opened the regular meeting at 7:32 p.m.

Opening Statement

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

Flag Salute

Flag Salute

Roll Call

Mrs. Catherine Chukwueke	Present
Mr. Cornelius Eelman	Absent
Mr. Joseph Idiong	Present
Mrs. Christine Sanford	Present
Ms. Leena Trinidad	Absent
Mrs. Sharon Vogel	Absent
Mrs. Heidemarie Wood	Present

Other Attendees

Mr. Ronnie Tarchichi, Superintendent
Mr. Greg Gontowski, School Business Administrator/Board Secretary

Approval of Minutes

None

Correspondence

None

Visitors' Questions

None

Board President's Report

Informational Items - None

Superintendent's Report

Board Actions

Reports

Motion to approve Item 1

Long Term Plan to be submitted to the Dept. of Ed. On October 1, 2014

1. Motion to approve, on the recommendation of the Superintendent, the Woodlynn School District Long Term Plan (LTP) to be submitted to the Department of Education on October 1, 2014 (**Attachment A**).

Motion by Christine Sanford, Second by Catherine Chukwueke

Roll Call Vote: To approve Item 1
YES 4 NO 0 Abstain 0

Merit Goals

Motion to approve Item 2

Merit Goals 2014-2015

2. Motion to approve, on the recommendation of the Superintendent, Superintendent Merit Goals for 2014-2015 School Year (**Attachment B**).

Motion by Joseph Idiong, Second by Christine Sanford

Roll Call Vote: To approve Item 2
YES 4 NO 0 Abstain 0

Personnel

Motion to approve Items 3 thru 5

Resignation

With regret accept resignation – Karen McCoy as Student Council Advisor 2014-2015

3. Motion to approve, on the recommendation of the Superintendent, the resignation of Karen McCoy as Student Council Advisor for the 2014-2015 School Year in the annual stipend amount of \$2495.00. This is a shared stipend with Mrs. Puderbach.

Appointments:

Lynn Tierno – as Student Council Advisor 2014-2015

4. Motion to approve, on the recommendation of the Superintendent, the appointment of Lynn Tierno as Student Council Advisor for the 2014-2015 School Year in the annual stipend amount of \$2495.00. This is a shared stipend with Mrs. Puderbach.

Stephanie Vitelli as 10-month Instructional Assistant 2014-2015

5. Motion to approve, on the recommendation of the Superintendent, the appointment of Stephanie Vitelli as 10-month Instructional Assistant at the Woodlynn School District for the 2014-2015 school year at an annual salary of \$19,699 beginning October 6, 2014. (Will be taken from Title I)

Motion by Catherine Chukwueke, Second by Joseph Idiong

Roll Call Vote: To approve Items 3 thru 5

YES 4 NO 0 Abstain 0

Salaries:

Motion to approve Item 6

**Amendments of salaries
2014-2015 to take effect
October 1, 2014**

6. Motion to approve, on the recommendation of the Superintendent, amendments of the salaries for the following contracted personnel to take on for the 2014-2015 School Year effective October 1, 2014.

Name	Position	Salary	Step
Debrah Truhan	Confidential Secretary	37,000	NA
Phi Doan	Confidential Secretary	36,000	NA
Christie Gignac	Confidential Secretary	33,000	NA

Motion by Joseph Idiong, Second by Catherine Chukwueke

Roll Call Vote: To approve Item 6

YES 4 NO 0 Abstain 0

Extracurricular Positions:

Motion to approve Item 7

**Extracurricular positions
and compensation
stipends**

7. Motion to approve, on the recommendation of the Superintendent, the following extracurricular positions and compensation stipends:
(Will be taken from Title I)
- a. Twilight Period Secondary Instructor – \$2500.00/yr (Stipend)
 - b. Homework Help Instructor - \$1200.00/yr (Stipend)
 - c. Twilight Period Instructional Assistant - \$15.30/hr for no more than 8 hours a week

Motion by Christine Sanford, Second by Joseph idiong

Roll Call Vote: To approve Item 7

YES 4 NO 0 Abstain 0

Reimbursements

Motion to approve Items 8 and 9

**Reimbursement - Karen
Dougherty for 6 credits at
Rowan University**

8. Motion to approve, on the recommendation of the Superintendent, the tuition reimbursement for Karen Dougherty for 6 credits taken at Rowan University in the amount of \$1,646.09.

Susan Puderbach –Eye Reimbursement 2014 - 2015

9. Motion to approve, on the recommendation of the Superintendent, the eyeglasses (optometry) reimbursement for Susan Puderbach in the amount of \$100.00.

Motion by Catherine Chukwueke, Second by Joseph Idiong

Roll Call Vote: To approve Items 8 and 9

YES 4 NO 0 Abstain 0

Field Trips

Motion to approve Item 10

8th Grade Field Trip – New York City 11/5/14

10. Motion to approve, on the recommendation of the Superintendent, the annual Field Trip on November 5, 2014 for grade 8 to New York City to see the Statue of Liberty and the 9/11 Museum and Memorial. 52 Students will be in attendance and the cost will be \$40.00 per student. The chaperones are listed below:

- Caroline Steer – Social Studies Instructor
- Michelle O’Donnell – Mathematics Instructor
- Maria Otero – Special Education Instructor
- Shirley Carpenter – Teacher Assistant
- Jeff Suwak – Health & Physical Education Instructor
- Jennifer Rampolla – School Nurse
- Janelle Alexander – Child Study Team/Curriculum Supervisor

Motion by Catherine Chukwueke, Second by Joseph Idiong

Roll Call Vote: To approve Item 10

YES 4 NO 0 Abstain 0

Policy

Motion to approve Item 11

Integrated Pest Management Plan and Policy

11. Motion to approve, on the recommendation of the Superintendent, the Woodlynne School District Integrated Pest management Plan and Policy (**Attachment C**).

Motion by Joseph Idiong, Second by Christine Sanford

Vote: To approve Item 11

Board Voted All in Favor

Board Secretary’s Report None

Dates to Remember

Dates to Remember

- October 13, 2014 – Closed Columbus Day
- November 14, 2014 – Fall Ball
- September 18, 2014 - Back to School Night

Visitor's Questions

None

Unfinished Business

None

New Business

None

Executive Session

None

Adjourn meeting

Motion to adjourn meeting at 8:27 PM by Joseph Idiong , second by Catherine Chukwueke

Vote: To approve to adjourn

Board Voted All in Favor

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of September 25, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of September 25, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

_____ Board Secretary _____ Date

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