

**Woodlynne School District  
Board of Education  
Board Meeting Minutes  
July 19, 2016  
7:30 PM**

**Statement by Board President**

The Board President opened the regular meeting at 7:30 p.m.

**Opening Statement**

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

**Flag Salute**

Flag Salute

**Roll Call**

Mrs. Catherine Chukwueke	Present
Mr. Clyde Cook	Absent – Arrived 7:39
Mr. Cornelius Eelman	Present
Mr. Carlos Poole	Present
Mrs. Christine Sanford	Present
Mrs. Sharon Vogel	Present
Mrs. Heidemarie Wood	Present

**Other Attendees**

Dr. Jack McCulley, Superintendent  
Mr. Greg Gontowski, School Business Administrator/Board Secretary

**Approval of Minutes**

Recommend approval of minutes for

- June 14, 2016 Regular Meeting
- June 14, 2016 Executive Session

**Motion by Christine Sanford, Second by Cornelius Eelman**

**Vote: To approve minutes  
Board Voted All in Favor**

**Correspondence**

None

**Visitors' Questions**

None

**Board President's Report**

None

**Superintendent's Report Board Actions**

**Motion to approve Item 1**

**Personnel**

**Appointments:**

**Instructional**

**Dimitrious Triantafillou  
– Twilight Teacher 16-17**

1. Motion to approve, on the recommendation of the Superintendent, the appointment of Dimitrious Triantafillou as Twilight Teacher for the Woodlyne School District for \$28.00/hour for the 2016-17 School Year.

**Motion by Sharon Vogel, Second by Catherine Chukwueke**

**Roll Call Vote: To approve Item 1**

**YES 6 NO 0 Abstain 0**

**Motion to approve Item 2**

**Paraprofessional Staff**

**Emily Cooper PT Aid**

2. Motion to approve, on the recommendation of the Superintendent, the appointment of:

<u>Staff Member</u>	<u>Position</u>	<u>Step 2016-2017</u>	<u>Salary</u>
<u>Part Time</u>			
Emily Cooper	PT Aide	N/A	\$15

**Motion by Christine Sanford, Second by Carlos Poole**

**Roll Call Vote: To approve Item 2**

**YES 6 NO 0 Abstain 0**

**\*\*\*Clyde Cook Arrived**

**\*\*\*Clyde Cook Arrived 7:39**

**Motion to approve Item 3**

**Custodial/Maintenance**

**Jermaine Green –  
Custodial/Maintenance  
Classroom Cleaner**

3. Motion to approve, on the recommendation of the Superintendent, the appointment of Jermaine Green as Custodial/Maintenance Classroom Cleaner at a rate of \$6.00 a classroom effective June 6, 2016.

**Motion by Cornelius Eelman, Second by Catherine Chukwueke**

**Roll Call Vote: To approve Item 3**

**YES 7 NO 0 Abstain 0**

**Motion to approve Item 4**

**Jermaine Green – Part Time Summer Worker**

4. Motion to approve, on the recommendation of the Superintendent, the appointment of Jermaine Green as Part Time Summer Worker at a rate of \$13.00 an hour for no more than 29 hours a week effective June 15, 2016.

**Motion by Christine Sanford, Second by Cornelius Eelman**

**Roll Call Vote: To approve Item 4**

**YES   7   NO   0   Abstain   0**

**Motion to approve Item 5**

5. Motion to approve on the recommendation of the Superintendent, the following Professional Developments:

**Jackie Walter – Professional Development 7/18/16**

- a. Jackie Walters to attend the professional development entitled: Wilson Language Training: To Implement New Foundations Programs at Mt. Laurel NJ 08054 at a cost of \$249.00 to the Woodlynn School District taking place July 18, 2016.

**Kayla Warren – Professional Development 7/18/16**

- b. Kayla Warren as alternate to attend the professional development entitled: Wilson Language Training: To Implement New Foundations Programs at Mt. Laurel NJ 08054 at a cost of \$249.00 to the Woodlynn School District taking place July 18, 2016.

**Motion by Catherine Chukwueke, Second by Sharon Vogel**

**Roll Call Vote: To approve Item 5**

**YES   7   NO   0   Abstain   0**

**Motion to approve Item 6**

**HIB Report**

**Harassment Intimidation and Bullying Annual Report**

6. Motion to approve, on the recommendation of the Superintendent, the Woodlynn School District Annual Report to the Board of Education for Responding to Harassment, Intimidation and Bullying (**Attachment F**).

**Motion by Clyde Cook, Second by Sharon Vogel**

**Roll Call Vote: To approve Item 6**

**YES   7   NO   0   Abstain   0**

**Motion to approve Item 7**

**Policy and Regulation**

**Policies and Regulations**

7. Motion to approve, on the recommendation of the Superintendent, amendments to the following policies and regulations (**Attachment G**)

- P – 1140 Affirmative Action Program
- P – 1523 Comprehensive Equity Plan
- P – 1530 Equal Employment Opportunities
- P – 1550 Affirmative Action Program for Employment and Contract Practices
- P – 2260 Affirmative Action Program for School and Classroom Practices
- P – 2411 Guidance Counseling
- P – 2423 Bilingual and ESL Education
- P – 2610 Educational Program Evaluation
- P – 2622 Student Assessment
- P – 3111 Creating Positions
- P – 3125.2 Employment of Substitute Teachers
- P – 3126 District Mentoring Program
- P – 3141 Resignation
- P – 3144 Certification of Tenure Charges
- P – 3159 Teaching Staff Members/School District Reporting Responsibilities
- P – 3231 Outside Employment as Athletic Coach
- P – 4159 Support Staff Members/School District Reporting Responsibilities
- P – 5339 Screening for Dyslexia
- P – 5750 Equal Educational Opportunity
- P – 5755 Equity in Educational Program and Services
- P – 8441 Care of Injured and Ill Persons
- P – 8630 Bus Drivers/Bus Aide Responsibility
- P – 9541 Student Teachers/Interns

**Motion by Christine Sanford, Second by Cornelius Eelman**

**Roll Call Vote: To approve Item 7**

**YES 7 NO 0 Abstain 0**

**Board Secretary's Report**

**Informational Items:**

**Board Actions**

**Motion to approve Items 1 thru 5**

**Payroll Agency**

1. The following Payroll and Payroll Agency transfers:

06/15/16	Payroll	\$106,708.10	Payroll Agency	\$73,981.69
06/15/16	Payroll	\$61,514.27	Payroll Agency	\$52,116.28
06/30/16	Payroll	\$29,341.19	Payroll Agency	\$16,129.91

**Bill List**

2. The attached bill lists:

Check Journal	Fund 10	\$42,366.94	
	Fund 11	\$885,661.37	
	Fund 12	\$99,272.02	
	Fund 20	\$181,468.23	
	Fund 60	<u>\$34.20</u>	
		\$1,208,802.76	<b>Attachment BA1</b>
		<u>(\$339,791.44)</u>	Less Payroll

\$869,011.32

**Transfers**

3. The following transfer list:

May 2016      **Attachment BA2**

**Revenue Summary and Budget Summary for the month of May 2016**

4. To approve the revenue summary **Attachment BA3** and budget summary **Attachment BA4** for the month of May 2016.

**Certify that no line item account has been over expended for the month of May 2016**

5. A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Attachment BA5**

**Board Secretary's Report and Reconciliation Report for the month May 2016**

- B. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2016. The Reconciliation Report and Secretary's report are in agreement for the month of May 2016. **Attachment BA6**

**Certifies that there are no changes in anticipated revenue amounts or revenue sources.**

- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**BOE Certification – pursuant to N.J.A.C. 6A:23A-16.10**

- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motion by Sharon Vogel, Second by Cornelius Eelman**

**Roll Call Vote: To approve Items 1 thru 5**

**YES   7   NO   0   Abstain   0**

**Motion to approve Items 6 thru 13**

**Open Contract – DS Painting 2015-2016**

6. To award a non fair and open contract to DS Painting for the 2015-2016 school year in the amount of \$19,460.00 for painting services.

**Open Contract – Curriculum Associates 2015-2016**

7. To award a non fair and open contract to Curriculum Associates for the 2015-2016 school year in an amount to exceed \$17,500.00 for teaching supplies and iReady.

**Open Contract – Hillyard 2015-2016**

8. To award a non fair and open contract to Hillyard for the 2015-2016 school year in an amount to exceed \$17,500.00 for custodial supplies.

**Open Contract – Curriculum Associates 2016-2017**

9. To award a non fair and open contract to Curriculum Associates for the 2016-2017 school year in an amount to exceed \$17,500.00 for teaching supplies and iReady.

**Open Contract –  
Hillyard 2016-2017**

10. To award a non fair and open contract to Hillyard for the 2016-2017 school year in an amount tot exceed \$17,500.00 for custodial supplies.

**Open Contract –  
Brennan’s Custom  
Painting 2016-2017**

11. To award a non fair and open contract to Brennan’s Custom Painting for the 2016-2017 school year in the amount of \$21,520.41 for painting services.

**Open Contract South  
Jersey Flooring 16-17**

12. To award a non fair and open contract to South Jersey Flooring for the 2016-2017 school year in the amount of \$19,927.41 for flooring services.

**Open Contract –  
Behavior Interventions  
2016-2017**

13. To award a non fair and open contract to Behavior Interventions for the 2016-2017 school year in an amount to exceed \$17,500.00 for behavior analyst services at a rate of \$95.00 per hour.

**Motion by Cornelius Eelman, Second by Clyde Cook**

**Roll Call Vote: To approve Items 6 thru 13**

**YES 7 NO 0 Abstain 0**

**Motion to approve Items 14 thru 20**

**Archbishop Damiano  
Tuition Student  
#4971596773**

14. To approve tuition contract with Archbishop Damiano School for student #4971596773 in the amount of \$50,479.64 for the 2016-2017 school year (including ESY).

**Larc School Tuition  
Student #2793952330**

15. To approve tuition contract with Larc School for student #2793952330 in the amount of \$50,679.30 for the 2016-2017 school year and an additional \$34,650.00 for 1:1 Aide for the 2016-2016 school year (including ESY).

**Manchester BOE Tuition  
Student #2793952330**

16. To approve tuition contract with Manchester Board of Education Regional Day School for student #7832349744 in the amount of \$5,500.00 for the 2016-2017 school year (ESY only).

**Jackson Township  
Tuition Student  
#7832349744**

17. To approve tuition contract with Jackson Township Board of Education for student #7832349744 in the amount of \$8,600.00 (prorated for May and June 2016) for the 2015-2016 school year and for transportation at a rate of \$27.64 per day.

**GCSSSD Tuition Student  
#2764761440**

18. To approve 1:1 assistant contract with Gloucester County Special Services School District for student #2764761440 in the amount of \$36,000.00 (to be prorated for June 7, 2016 to end of school year) for the 2015-2016 school year.

**Collingswood BOE  
Tuition Student  
#2655301309**

19. To approve tuition contract with Collingswood Board of Education for student #2655301309 in the amount of \$4,765.00 for the 2016-2017 school year (ESY only).

**Collingswood BOE  
Tuition Student  
#8148137497 and  
#1709770377**

20. To approve tuition contract with Collingswood Board of Education for student #8148137497 and #1709770377 in the amount of \$4,765.00 for the 2016-2017 school year (ESY only) and for related services as needed at the following rates:  
Occupational Therapy - \$57.69/hour  
Speech Therapy - \$42.59/hour

1:1 Aide - \$12.50/hour

**Motion by Catherine Chukwueke, Second by Sharon Vogel**

**Roll Call Vote: To approve Items 14 thru 20**

**YES 7 NO 0 Abstain 0**

**Motion to approve Items 21 and 22**

**IDEA Grant 2016-2017**

**21.** To approve submission and acceptance of the 2016-2017 IDEA grant in the following amounts:

IDEA Basic - \$123,097.00

IDEA Preschool - \$5,944.00

**Cafeteria Prices 2016-2017**

**22.** To approve the following cafeteria prices for the 2016-2017 school year:

Adult Lunch - \$3.20 (previously approved at \$3.00 however state is requiring it to be \$.50 higher than student lunches)

**Motion by Sharon Vogel, Second by Cornelius Eelman**

**Roll Call Vote: To approve Items 21 and 22**

**YES 7 NO 0 Abstain 0**

**Board Secretary's  
Addendum #1 Report**

**Board Actions**

**Motion to approve Addendum #1 Items 1 thru 4**

**Bill List**

**1.** The attached bill lists:

Check Journal      Fund 11      \$409.49

\$409.49 **Attachment BA1**

**Bayada Home Health  
Care 2016-017**

**2.** To award a contract to Bayada Home Health Care, Inc. for substitute nursing services in the amount of \$55.00 per hour for the 2016-2017 school year.

**Loving Care Agency  
Nursing Services Student  
#4971596773 2016-2017**

**3.** To approve nursing services contract with Loving Care Agency, Inc. for student #4971596773 in the amount of \$55.00 per hour for the 2016-2017 school year.

**NJSBA Workshop  
October 25 thru 27, 2016**

**4.** To approve board members, Superintendent, and business administrator to attend the NJSBA Workshop on October 25-27, 2016 at a cost of \$97.00 per night per room for the hotel, plus additional related travel expenses.

**Motion by Christine Sanford, Second by Sharon Vogel**

**Roll Call Vote: To approve Addendum #1 Items 1 thru 4**

**YES 7 NO 0 Abstain 0**

**Motion to approve Addendum #2 Items 1 and 2**

**Merchantville BOE –  
Business Office Services  
2016-2017**

1. To approve shared service agreement with Merchantville Board of Education for Business Office Services in the amount of \$75,000.00 (to be prorated) for the 2016-2017 school year (**Attachment BA 1**).

**Submission to the  
Camden County BOE a  
revised School Business  
Administrator/Board  
Secretary Contract 2016-  
2017**

2. Motion to approve, on the recommendation of the Superintendent, submission to the Camden County Board of Education, a revised School Business Administrator/Board Secretary contract for the 2016-2017 school year (**Attachment BA 2**).

**Motion by Carlos Poole, Second by Catherine Chukwueke**

**Roll Call Vote: To approve Addendum #2 Items 1 and 2**

**YES 7 NO 0 Abstain 0**

**Visitor's Questions**

None

**Unfinished Business**

None

**New Business**

None

**Executive Session**

None

**Miscellaneous**

**Miscellaneous**

- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)

A Fire Drill was held on June 10, 2016 at 9:34AM...Elapsed time was 2:23...Sunny Day – Pulled in MD Classroom.

An Outside Active Shooter Drill was held on June 15, 2016 at 8:36 AM...Elapsed time was 3:04

**Dates to Remember**

**Dates to Remember**

1st Day back for staff - September 1, 2016

1st day back for students - September 6, 2016

**\*\*\*Catherine  
Chukwueke left meeting**

\*\*\*Catherine Chukwueke left meeting 8:27 p.m.

**Adjourn meeting**

**Motion to adjourn meeting at 8:40 PM by Cornelius Eelman, second Clyde Cook.**

**Vote: To approve to adjourn  
Board Voted All in Favor**



**BOARDS' CERTIFICATION**

**Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of July 19, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

**BOARD SECRETARY'S CERTIFICATION**

**Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of July 19, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne**

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.**

\_\_\_\_\_ **Board Secretary** \_\_\_\_\_ **Date**













