

**Woodlynne School District  
Board of Education  
Board Meeting Minutes  
November 8, 2016  
7:30 PM**

**Statement by Board President**

The Board President opened the regular meeting at 7:30 p.m.

**Opening Statement**

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

**Flag Salute**

Flag Salute

**Roll Call**

Mrs. Catherine Chukwueke	Absent – Arrived 8:31
Mr. Clyde Cook	Present
Mr. Cornelius Eelman	Present
Mr. Carlos Poole	Present
Mrs. Christine Sanford	Absent
Mrs. Sharon Vogel	Present
Mrs. Heidemarie Wood	Present

**Other Attendees**

Dr. Jack McCulley, Superintendent  
Mr. Greg Gontowski, School Business Administrator/Board Secretar  
Mr. John Comegno, Board Solicitor

**Approval of Minutes**

Recommend approval of minutes for

- October 11, 2016 Regular Meeting and Executive Session

**Motion by Cornelius Eelman, Second by Clyde Cook**

**Vote: To approve minutes  
Board Voted All in Favor**

**Recess into Executive Session**

**Motion to recess into Executive Session at 7:32 PM by Cornelius Eelman, second by Carlos Poole.**

**Roll Call Vote: All in Favor**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Woodlynne School District, Board of Education

to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Woodlynne Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Woodlynne Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Woodlynne Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 8:00 pm and the Woodlynne Public School District, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodlynne Public School District, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Woodlynne Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodlynne Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Woodlynne Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day

following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**Action will be taken**

**Exit Executive Session and return to regular session** **Motion to exit Executive Session at 8:03 P.M. and return to regular session by Cornelius Eelman, second by Carlos Poole.**

**Roll Call Vote: All in Favor**

**Correspondence** None

**Visitors' Questions**

- Melissa Buck – 215 Powelton Ave. Woodlynne
  - Asked to have agenda posted on the website prior to meeting and expressed concerns about the shared Superintendent with Pennsauken.
  
- Jackie Walters – 407 Oaklyn Ave. Oaklyn
  - Commented on positive results in Woodlynne over the past 3 years.

**Superintendent's Report**

**Board Actions**

**Motion to approve Items 1 thru 5**

**Personnel**

**Appointments:**

- Jackie Walters – Twilight Program Supervisor**
- Emily Powell- Maternity Leave**
1. Motion to approve, on the recommendation of the Superintendent, the appointment of Jackie Walters as a Twilight Program Supervisor from 4:00 to 6:30 at an hourly rate of \$40.00.
  2. Motion to approve, on the recommendation of the Superintendent, the maternity leave of Emily Powell, on or about March 9, 2017.

**Action**

- Joelle Schaefer – Teacher's Aid**
- Jackie Heyser – Homework Help**
- Karen McCoy and Debra Truhan – Honor Roll Facilitators**
3. Motion to approve, on the recommendation of the Superintendent, the appointment of Joelle Schaefer as a full time Teacher's Aide effective November 16, 2016 at a prorated salary of \$22, 257.
  4. Motion to approve, on the recommendation of the Superintendent, the appointment of Jackie Heyser as a Homework Help Instructor from 2:30 to 3:00 at an hourly rate of \$15.30
  5. Motion to approve, on the recommendation of the Superintendent, the appointment of Karen McCoy and Debra Truhan as the Honor Roll Facilitators at \$650.00.

**Motion by Cornelius Eelman, Second by Clyde Cook**

**Roll Call Vote: To approve Items 1 thru 5**

**YES 5 NO 0 Abstain 0**

**Motion to approve Items 6 thru 9**

**Reimbursement**

**Jackie Heyser – Eye Reimbursement**

**6.** Motion to approve, on the recommendation of the Superintendent, the reimbursement of \$100.00 to Jackie Heyser for eyeglasses/optometry.

**Lynn Tierno – Eye Reimbursement**

**7.** Motion to approve, on the recommendation of the Superintendent, the reimbursement of \$100.00 to Lynn Tierno for eyeglasses/optometry.

**Miscellaneous**

**Active Shooter Drill**

**8.** An outside active shooter drill was held on October 27, 2016 at 8:48 AM...Elapsed time was 3 min and 21 seconds...Rainy day.

**Fire Drill**

**9.** A fire drill was held on November 2, 2016 at 9:02 AM Elapsed time was 2 minutes and 32 seconds...Sunny day – Pulled in Maintenance Room

**Motion by Carlos Poole, Second by Sharon Vogel**

**Roll Call Vote: To approve Items 6 thru 9**

**YES 5 NO 0 Abstain 0**

**Motion to approve addendum Items 1 and 2**

**Action Item**

**NJSA Statute to the Interim Executive County Superintendent**

**1.** Recommendation to submit the report as required by the NJSA Statute 18A:17-24-1 to the Interim Executive County Superintendent on behalf of the Woodlynne and Pennsauken Boards of Education. (**Attachment A**)

**District Performance Review**

**2.** The NJQSAC 2016-2017 District Performance Review (**Attachment B**) Pending further information from the State.

**Motion by Sharon Vogel, Second by Carlos Poole**

**Roll Call Vote: To approve addendum Items 1 and 2**

**YES 4 NO 0 Abstain 1 \*Clyde Cook**

**Board Secretary's Report**

**Informational Items:**

**Board Actions**

**Motion to approve Items 1 thru 5**

**Payroll Agency**

1. The following Payroll and Payroll Agency transfers:

10/15/16	Payroll	\$91,263.41	Payroll Agency	\$68,088.86
10/30/16	Payroll	\$89,235.70	Payroll Agency	\$67,045.99

**Bill List**

2. The attached bill lists:

Check Journal	Fund 10	\$41,098.02	
	Fund 11	\$845,637.60	
	Fund 20	\$34,383.73	
	Fund 60	<u>\$23,144.86</u>	
		\$944,264.21	<b>Attachment BA1</b>
		<u>(\$315,633.96)</u>	Less Payroll
		<u>\$628,630.25</u>	

**Transfers**

3. The following transfer list:

**Revenue Summary and Budget Summary for the month of October 2016**

October 2016      **Attachment BA2**

4. To approve the revenue summary **Attachment BA3** and budget summary **Attachment BA4** for the month of October 2016.

**Certify that no line item account has been over expended for the month of October 2016**

5. A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Attachment BA5**

**Board Secretary's Report and Reconciliation Report for the month of October 2016**

- B. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2016. The Reconciliation Report and Secretary's report are in agreement for the month of October 2016. **Attachment BA6**
- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**Certifies that there are no changes in anticipated revenue amounts or revenue sources.**

- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BOE Certification – pursuant to N.J.A.C. 6A:23A-16.10**

**Motion by Cornelius Eelman, Second by Sharon Vogel**

**Roll Call Vote: To approve Items 1 thru 5**

**YES 5 NO 0 Abstain 0**

**Motion to approve Items 6 thru 13**

- M1** 6. To approve 2017-2018 Form M-1 for submission to the county. **Attachment BA7**
- Comprehensive Maintenance Plan** 7. To approve the 2017-2018 Comprehensive Maintenance Plan for submission to the county. **Attachment BA8**
- Winner Ford – Truck** 8. To approve state contract #88726 with Winner Ford for the purchase of a 2017 Ford F250 with a base price of \$20,668.00 plus necessary options.
- BCIPJIF – Three year membership** 9. To approve the attached Resolution and Indemnity & Trust Agreement to renew membership in the BCIPJIF for the three year membership term commencing on July 1, 2017. **Attachment BA9**
- Camden BOE Receiving Tuition Student #1464972355** 10. To approve tuition contract with Camden Board of Education for student #1464972355 in the amount of \$11,901.60 for the 2016-2017 school year (Note: Receiving student).
- Camden BOE Receiving Tuition Student #1778031209** 11. To approve tuition contract with Camden Board of Education for student #1778031209 in the amount of \$11,901.60 for the 2016-2017 school year (Note: Receiving student).
- Camden BOE Receiving Tuition Student #9055696416** 12. To approve tuition contract with Camden Board of Education for student #9055696416 in the amount of \$11,901.60 for the 2016-2017 school year (Note: Receiving student).
- Camden BOE Receiving Tuition Student #6447623142** 13. To approve tuition contract with Camden Board of Education for student #6447623142 in the amount of \$12,112.00 for the 2016-2017 school year (Note: Receiving student).

**Motion by Carlos Poole, Second by Clyde Cook**

**Roll Call Vote: To approve Items 6 thru 13**

**YES 5 NO 0 Abstain 0**

**Motion to approve Item 14**

- Move May 9, 2017 Board Meeting to May 4, 2017** 14. To approve moving the Tuesday, May 9, 2017 regularly scheduled board meeting to be held on Thursday, May 4, 2017.

**Motion by Cornelius Eelman, Second by Carlos Poole**

**Vote: To approve Item 14  
Board Voted All in Favor**

**Board Secretary's  
Addendum Report**

**Motion to approve Addendum Items 1 thru 3**

**A. Board Actions**

**Motion to approve Items 1 thru 3**

**Bill list**

1. The attached bill lists:

Check Journal	Fund 11	<u>\$16,764.53</u>
		<u>\$16,764.53</u> Attachment BA1

**Voided Check**

2. To approve voiding the following checks:

Check #4952 \$349.00 Casa Payroll

**SJTP Payment of  
ROD/Construction**

3. To approve payment to SJTP prior to board approval for the payment of ROD/Construction related bills, pending receipt of funds from the SDA.

**Motion by Heidemarie Wood, Second by Sharon Vogel**

**Roll Call Vote: To approve Addendum Items 1 thru 3**

**YES 5 NO 0 Abstain 0**

**Visitor's Questions**

- Melissa Buck - 215 Powelton Ave. Woodlynne
  - Addressed potential send/receive agreement with Collingswood.
- Glorinette Dieppa – 203 Laurel Ave. Woodlynne
  - Questioned why Dr. Tarchichi has access to the building
  - Questioned refund of tuition payments to staff who left
  - Questioned preschool teacher without certs
  - Questioned how Pennsauken started busing for Woodlynne
  - Questioned the cost of the DJ
- Dave Coyle -847 Station Ave. Mt. Ephraim
  - Asked if board looked at other districts besides Pennsauken
- Jeraldo Fuentes – 207 Cypress Ave. Woodlynne
  - Questioned Mr. Cook's intentions on being on the board vs council
  - Asked about a plan to build a High School in Woodlynne or if there is a plan for busing to Collingswood.

**Mrs. Chukwueke  
Arrived**

**\*\*Mrs. Chuukwueke Arrived**

- Gabriela Perez– Student
  - Asked what Pennsauken can offer to the students
- Joseph Chukwueke – 3 Cedar Ave. Woodlynne

- Questioned if a student did not catch a bus to Pennsauken how will they walk to school/get to school
- This allows an opportunity for Woodlynne to leverage what they want from Collingswood
- Glorinette Dieppa – 203 Laurel Ave. Woodlynne
  - Questioned which office Cook really wants to be in
- Regina Ann Smith – Oaklyn
  - Requested Woodlynne to reconsider not ending the contact with Collingswood
- Natalie Evans – Student
  - Complimented Collingswood
- Dan Scovern - 208 Chestnut Ave. Woodlynne
  - Asked where the Vice President of the school board is
  - Asked why the board is giving no answers to the questions asked
- Hussein - 323 Elm Ave. Woodlynne
  - Complimented Collingswood
  - Expressed Pennsauken has nothing to offer
- Mei Li Patko – 1902 Woodlynne Ave. Woodlynne
  - Expressed wanted to stay with Collingswood
- Antony Gomez – 219 Chestnut Ave. Woodlynne
  - Asked to not consider the change from Collingswood
- Rickie Fuentes – 235 Parker Ave. Woodlynne
  - Questioned if board has asked where the kids want to go
  - Stated students should remain in Collingswood
- Patrick Johnson – 1 Cedar Ave. Woodlynne
  - Expressed positive experience in Collingswood High School
- Derek Huynh – 166 Evergreen Ave. Woodlynne
  - Asked how this decision came about
  - Expressed wanting to remain in Collingswood
- Queen Beverly – 120 Linden Ave. Woodlynne
  - Asked how Woodlynne would have let residents without students know about this change
- \_\_\_\_\_ 203 Laurel Ave. Woodlynne
  - Expressed the board is there to make decisions to benefit students but didn't ask students opinions
- George Lilliston - 200 Laurel Ave. Woodlynne
  - Stated he would not allow his children to go to Pennsauken



- Stated he felt Collingswood staff cares about Woodlynne students
- Christopher Player - Student
  - Expressed positive experience at Collingswood
  - Wants siblings to have same experience he had at Collingswood

**Unfinished Business** None

**New Business** None

**Miscellaneous** **Miscellaneous**

- CST Report (**Attachment A**)
- Technology Report (**Attachment B**)
- Maintenance Report (**Attachment C**)
- Nurse Report (**Attachment D**)
- Discipline Report (**Attachment E**)
- Crisis Management & Emergency Procedures (**Attachment F**)
- 2016-2017 PARCC Scores (**Attachment G**)
- 2016-2017 NJASK Scores (**Attachment H**)
- 2016-2017 Statement of Assurance (**Attachment I**)

**Dates to Remember** **Dates to Remember**

November 18, 2016 3<sup>rd</sup> - 5<sup>th</sup> Grade Dance

**Adjourn meeting** **Motion to adjourn meeting at 9:08 PM by Sharon Vogel, second by Carlos Poole.**

**Vote: To approve to adjourn**  
**Board Voted All in Favor**

**BOARDS' CERTIFICATION**

**Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of November 8, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

**BOARD SECRETARY'S CERTIFICATION**

**Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of November 8, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne**

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.**

\_\_\_\_\_ **Board Secretary** \_\_\_\_\_ **Date**

















